



Uniting Church in Australia
Synod of NSW and the ACT

ANNEXURE 1— CERTIFICATE OF CORRECTNESS

CERTIFICATE OF CORRECTNESS
(EXCLUDING FUNDING
AGREEMENT)

CERTIFICATE OF CORRECTNESS
(FUNDING AGREEMENT)



**THE UNITING CHURCH IN AUSTRALIA (SYNOD OF NSW AND THE ACT)
UNITING RESOURCES**

**LEGAL INSTRUMENT
CERTIFICATE OF CORRECTNESS**

Any legal instrument created by the instruction of a Uniting Church body to give effect to a property transaction or building project and which is submitted for execution by the Property Trust must be accompanied by this form of certification.

Our procedures require that the administering Church Council/Board/Committee of Management/etc, certify that such documents have been examined and satisfy the interests and security of the church by accurately giving effect to the particular transaction.

Section 1. of the Certificate should clearly identify the document/s submitted for execution and be signed by the persons holding office on behalf of the administering body.

Section 2. of the Certificate is to be completed by the professional consultant who has actually prepared the document/s (where we hold that responsibility) or, alternatively, has received and examined the document/s on your behalf.

A fully completed Certificate of Correctness must therefore accompany any document forwarded for execution or it cannot be progressed until the Certificate is received. The Property Trust may then require further independent examination of the instrument, particularly where a major financial commitment is involved. If this requires the services of a professional consultant, the costs are a charge to be met by the administering body which is making the submission, however the body would be consulted before any such costs are incurred.

CERTIFICATE OF CORRECTNESS OF INSTRUMENT
(Uniting Church Regulation 4.7.1 applies)

1. We certify that the **transaction** evidenced by the accompanying document/s, namely

.....
(describe the document)

has been approved by the
(Board / Church Council)

at a duly convened meeting.

We now submit the document/s for execution by

The Uniting Church in Australia Property Trust (N.S.W.)

Or

The Uniting Church in Australia (Australian Capital Territory) Property Trust.

Signed: (Chairperson – Church Council)
..... (Director/CEO/General Manager)

..... (Secretary/Treasurer/CFO)

..... Date

2. THIS CERTIFICATE IS REQUIRED FROM THE **PROFESSIONAL CONSULTANT** WHO PREPARED / APPROVED THE DOCUMENT/S.

This documentation has been prepared/approved by me on the basis of instruction given to me by the Board/Church Council and on the basis of those instructions adequately protects the interests of the church.

Signature:

Name and Qualifications:

Date:

3. **PROPERTY SERVICES DELEGATE** confirms that the necessary approvals have been obtained.

Signature:

LEGAL INSTRUMENT - CERTIFICATE OF CORRECTNESS
FOR FUNDING AGREEMENT
(Uniting Church Regulation 4.7.1 applies)

Any legal instrument created by the instruction of a Uniting Church body and which is submitted for execution by the Property Trust must be accompanied by this form of certification.

Our procedures require that the administering Church Council/Board/Committee of Management certify that the document has been examined and satisfies the interests and security of the Uniting Church by accurately giving effect to the particular transaction.

The Certificate should clearly identify the document submitted for execution and be signed by the persons holding office on behalf of the administering body.

1. We certify that the transaction evidenced by the accompanying document/s, namely

.....
.....

(here describe the document and indicate any consideration payable or receivable)

has been approved by the *Board / Church Council*
at a duly convened meeting.

We, the undersigned, having read the document, certify that it satisfactorily gives effect to the transaction referred to above and that Uniting Church interests are adequately protected by it.

We also certify that (please tick one):

a) This is a continuation / variation of an existing funding agreement

b) This is a new funding agreement

We now submit it / them for execution by

The Uniting Church in Australia Property Trust (N.S.W.)

or The Uniting Church in Australia (Australian Capital Territory) Property Trust.

Signed: (Chairperson/Director/CEO)

..... (Secretary /Treasurer/CFO)

..... Date

2. I confirm that the document/s have been sighted and approved by **UNITINGCARE NSW&ACT**

Signature: Date:

3. **PROPERTY SERVICES DELEGATE** confirms that the necessary approvals have been obtained.

Signature: Date: