



Uniting Church in Australia
Synod of NSW and the ACT

ANNEXURE 6— BUILD APPLICATION FORM





Build Application Form

Please send a copy of this application form to:

- Presbytery Property Committee and
- Uniting Resources – Property Services - PO Box A 2178, Sydney South, 1235

(1) **Applicant Details**

- a. Congregation / Entity: _____
- b. Presbytery: _____
- c. Application Date: _____

(2) **Contact Details**

- a. Contact Name: _____
- b. Address: _____
- c. Phone No: _____ Fax No: _____
- d. Email Address: _____

(3) **Property Details**

- a. Property Address: _____
- b. Type of Building: Church Hall Minister's Residence
 Other _____
- c. Land Details: Lot _____ Section _____ DP _____
- d. Area: _____ Zoning: _____
- e. Heritage Listing: Yes No If yes, what kind? _____

(4) **Project Overview** (a brief description of the purpose of the project, including how this proposal complements your mission / strategic plan): _____

- (5) Have you or anyone from your congregation made a 'reportable political donation' or 'gift' to the local Council or Councillors in the last 12 months? Yes No

(6) **Estimated Costs (excluding GST)**

- a. Construction Cost: \$ _____
- b. Professional Fees: \$ _____
- c. Council Charges: \$ _____
- d. Earthworks: \$ _____
- e. Outdoor work (landscaping, fencing, lighting) \$ _____
- f. Other work to be carried out on property at same time \$ _____
- g. Furnishings, Fittings and Equipment \$ _____
- h. Contingency \$ _____
- i. **Total Project Budget:** \$ _____

(7) **Source of Funds**

- a. Cash in Hand \$ _____
- b. Sales Proceeds \$ _____
- c. Uniting Financial Services Loan \$ _____
- d. Self Help Loan \$ _____
- e. Other Loan (Please specify) \$ _____
- f. Bequest \$ _____
- g. Other \$ _____
- h. Insurance: Claim No _____ \$ _____
- i. **Total Funding:** \$ _____

(8) **Consultation of Other Church Bodies**

Yes N/A No

- a. If your project relates to childcare, have you received approval from UnitingCare Children Services?
- b. Does the project relate to an insurance claim?

(9) **Certified Copy of Resolutions**

We hereby certify that at a meeting of the Church Council / Presbytery / Board / School Council duly convened in accordance with Assembly Regulations 4.4.3 and 4.4.4, held on the _____ day of _____ 20____, the following resolutions were passed:

(a) Proposal to Build: _____

(b) Method of Funding: _____

Office Bearer of Church Council /
Chairperson / CEO / Director

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